



Mobile Phone Policy

Policy reviewed:	July 2025
Next review:	July 2027
Link Manager:	Mr Cook, Deputy Headteacher
Governor Committee:	S&A Committee

At Sale High School, we are committed to maintaining a calm, safe, and focused environment where students can thrive academically and personally. Not allowing mobile phones and associated technology to be used in school is one of the contributing factors to maintaining a calm, safe and focused environment.

Mobile phones, electronic devices and the misuse of technology, continues to be one of the leading causes of the most serious of sanctions such as suspensions and permanent exclusions nationally. In line with government guidance, Sale High School wants a culture where students and staff are free from the issues associated with inappropriate use of technology.

Sale High recognises that there may be genuine reasons for some pupils to have a mobile phone at school. However, we **do not** allow the use of mobile phones in school and operate a '**never seen never heard**' policy. Any pupil who brings a mobile phone into school, does so at their own risk.

NEVER SEEN NEVER HEARD:

1. Mobile phones seen in pockets will be confiscated. Phone should be switched off in bags.
2. Mobile phones are not allowed for checking the time. Student are allowed to wear a watch.
3. Mobile phones are not allowed for checking timetables. Students should be organised and have a printed timetable.
4. Mobile phones are not allowed for communication with parents and carers. Student needing to communicate with home should go to student services.
5. Parents/carers must not call or message their child's mobile phone during the school day. Phones should be switched off in bags. Parents/carers should ring the main school office in an emergency or if they need to communicate with their child during the school day.
6. Mobile phones are not allowed to be used at the end of the school day. We are a '**never seen never heard**' mobile phone site.



If mobile phones or other electronic devices such as tablets, air pods or smart watches are brought into school **they must be switched off and be kept in bags, out of sight, never seen or never heard**. If seen or used on the school site, a mobile phone or other device will be confiscated and taken to Student Services or the pastoral office. The confiscated item will then be recorded on the student's behaviour log and will be returned at the end of the day to the student in the first instance. Once a decision has been made to confiscate a mobile phone, no negotiation will be entered into. Parents concerned about safety will be advised to buy a low-cost mobile phone and a pay as you go SIM card for the duration of any confiscation. We thank parents/carers in advance in supporting the school be a safer 'no phones' site.

Repeated incidents of confiscation will result in the following escalation of consequences:

Number of recorded mobile phone confiscations:	Actions and consequences:
First offence	<ul style="list-style-type: none"> • Mobile phone will be confiscated and held till the end of the school day. • C3 30min after school detention
Second offence	<ul style="list-style-type: none"> • Mobile phone will be confiscated and held for until the end of the school day. • A parent or carer must collect the phone and will be issued with a copy of the mobile phone policy. • C3 60min after school detention
Third offence	<ul style="list-style-type: none"> • Mobile phone will be confiscated and held for 48 hours. If this is a Friday it will be returned on the Monday. • The mobile phone needs to be collected by a parent or carer once the 48 hours has past and before 4pm on the given school day as student services closes at 4pm. • No exceptions will be made to this in order to create a safe culture of 'mobile phones never seen never heard'. • C3 60min after school detention • Student will be banned from bringing a mobile phone to school. Once a ban is issued, parents/carers concerned about safety will be advised to buy a low-cost mobile phone and a pay as you go SIM card for the duration of any ban.
Continued offence	<ul style="list-style-type: none"> • Mobile phone will be confiscated and held for one week as the phone should not have been on site after the ban that was issued. • The mobile phone needs to be collected by a parent or carer before 4pm on any given school day as student services closes at 4pm. • C3 60min after school detention • Parent/carers meeting to discuss an outcome regarding repeated misuse of mobile phones/technology.

Students must store their devices in their school bag – they should not be in a pocket of their blazer. Electronic devices are the responsibility of the student, not the school and the school will not be held financially responsible for any loss of mobile phone/personal items.

If students need to contact home they are able to go to student services or ask their Head of Year. Phone calls made from mobile phones during the school day are strictly prohibited and parents/carers should refrain from contacting students directly and ring the school's main switchboard. This prevents any misunderstanding or miscommunication from taking place.

(Extract 9.9 from the behaviour policy on): Expensive Items

Students should not bring any expensive items such as jewellery and electronics to school because these valuables can easily be lost, stolen, or damaged in a busy school environment. Schools are places for learning, not for showcasing luxury items, which can also create distractions and unnecessary peer pressure among students. **Additionally, if such items are brought against school policy and subsequently confiscated, the school will not be held responsible for any loss or damage.** Had the rules been followed, there would have been no need for confiscation in the first

place. To ensure a safe and focused learning environment, students are strongly advised to leave valuable possessions at home.

All parents will be given a copy of this policy in the pupil welcome pack and are required to sign their agreement before their child join us in year 7. The policy is discussed and updated bi-annually with the school governors and will be published on the school website.

As a working community, we do need to have regulations governing the use of mobile phones in order that lessons are not interrupted and to adequately safeguard all staff and students.

Parents must be aware of and agree to the following points:

- The School does not accept any responsibility for mobile phones, tablets or smart watches. Pupils must take full responsibility for their safe keeping, and they bring them into school at their own personal risk. If devices go missing, we cannot be expected to take time to search for them. May we suggest that parents take out insurance cover for any of these items brought into school, and that expensive models are not used.
- **Pupils must not use mobile phones at any time during the school day to make or receive calls or texts.** With permission from a member of staff, pupil who have a real emergency can use the school telephone at Student Services to contact parents / carers.
- Parents are asked not to call or text their child's mobile phone during the school day, as this could result in a confiscation of their phone. Similarly, please do not encourage your child to use their phone in school.
- To avoid any allegation of cheating and subsequent disqualification, mobile telephones, tablets and smart watches must never be taken into examinations and for this reason every student taking an exam needs to makes sure they are switched off and in the bottom of bags before going into any examination room.
- The use of a camera on a smart phone is strictly prohibited in school. This can constitute a breach of privacy and pictures taken can be used for intimidation and bullying. The potential for the images of children to be used for inappropriate purposes is our primary concern. The use of images without permission of the person photographed is a breach of their right to privacy.
- Ear pods/headphones and iPADS etc are not necessary in school
- The school will not accept any liability for lost or stolen items.
- If these items are displayed or used on school premises, including playground areas, they will be confiscated and held securely within the school. They may be reclaimed when appropriate at Student Services.