



# Mobile Phone Policy

Policy reviewed:	Summer 2023
Next review:	Summer 2025
Link Manager:	Mr Cree, Assistant Headteacher
Governor Committee:	Business Committee

Sale High recognises that there may be genuine reasons for some pupils to have a mobile phone at school. However, we **do not** allow the use of mobile phones in school. Any pupil who brings a mobile phone into school, does so at their own risk. If phones are seen or heard during the course of the school day, they will be confiscated until the end of the school day. If it is repeated, phones will be confiscated for 24 hours.

All parents will be given a copy of this policy in the pupil welcome pack and are required to sign their agreement before their child join us in year 7. The policy is discussed and updated annually with the school governors, published on the school website and can also be found in pupil planners.

As a working community, we do need to have regulations governing the use of mobile phones in order that lessons are not interrupted and to adequately safeguard all staff and students.

Parents must be aware of and agree to the following points:

- The School does not accept any responsibility for mobile phones, tablets or smart watches. Pupils must take full responsibility for their safe keeping, and they bring them into school at their own personal risk. If devices go missing, we cannot be expected to take time to search for them. May we suggest that parents take out insurance cover for any of these items brought into school, and that expensive models are not used.
- Mobile phones must be switched off within the school premises. If they ring, or are visible during the day, members of staff are instructed to confiscate them and lodge them at Student Services. A pupil whose phone has been confiscated may report to Student Services at the end of the school day or 24 hours if a repeat occurrence.
- **Pupils must not use mobile phones at any time during the school day to make or receive call or texts.** With permission from a member of staff, pupil who have a real emergency can use the school telephone at Student Services to contact parents / carers.
- Parents are asked not to call or text their child's mobile phone during the school day, as this could result in a confiscation of their phone. Similarly, please do not encourage your child to use their phone in school.
- To avoid any allegation of cheating and subsequent disqualification, mobile telephones, tablets and smart watches must never be taken into examinations and for this reason every student taking an exam needs to makes sure they are switched off and in the bottom of bags before going into any examination room.
- The use of a camera on a smart phone is strictly prohibited in school. This can constitute a breach of privacy and pictures taken can be used for intimidation and bullying. The potential for the images of children to be used for inappropriate purposes is our primary concern. The use of images without permission of the person photographed is a breach of their right to privacy.
- Ear pods/headphones and iPADS etc are not necessary in school
- The school will not accept any liability for lost or stolen items.
- If these items are displayed or used on school premises, including playground areas, they will be confiscated and held securely within the school. They may be reclaimed when appropriate at Student Services.