



**Notification of intention to process students'**

# **BIOMETRIC INFORMATION**

**Biometric information is information about a person's physical or behavioural characteristics that can be used to identify them, for example information from their fingerprint.**

**The school would like to take and use information from your child's fingerprint and use this information for the purpose of providing your child with a catering account. They can manage this by adding money at machines provided or parents/carers can upload funds via Parent Pay.**

**An image of your child's fingerprint is not stored on the system, just the measurements that creates a 'template' to access services. Under the Protection of Freedoms Act 2012 (sections 26 to 28), we are required to notify each parent of a student and obtain written consent of at least one parent before being able to use a child's biometric information for an automated system. Please note that the law places specific requirements on schools when using personal information, such as biometric information as follows:**

**The School:**

- Cannot use the information for any purpose other than those for which it was originally obtained**
- Must ensure that the information is stored securely**
- Must tell you what it intends to do with the information**

**When your child leaves the school, or if for some other reason ceases to use the biometric system, the biometric data will be securely deleted.**

**CONSENT**

**Having read guidance on Biometric Information provided to me by Sale High School, I give consent to information from the fingerprint of my child being taken and used by Sale High School for use as part of an automated biometric recognition system.**

**I understand that I can withdraw this consent at any time in writing.**

