

SALE HIGH SCHOOL
Educational Trip to London
Year 11
21st January to 22nd January



Please ensure you read and
RESPOND to the
information at the end of
this powerpoint.



Parent/ Guardian information booklet.
6th January 2022
Trip leader : Miss F Wharton

Enclosed you will find relevant information regarding the trip to London. Please refer back to this booklet with you son/daughter before we depart.

Accompanying Staff:

Miss F Wharton	MFL Teacher and Trip leader.
Mrs C Horn	Head of MFL
Mr L Pearson	Teacher of Science

1. Travel details

Depart;

Friday 21st January – Meet at Manchester Piccadilly

Station at 8.00 am

Please DO NOT BE LATE!!!



Departure Date	Departure Station	Departure Time	Arrival Station	Arrival Time
21/01/2022	Manchester Piccadilly	08:35	London Euston	10:45
22/01/2022	London Euston	18:23	Manchester Piccadilly	20:48

We will walk from Euston to our accommodation and other sites on foot.

2. Hotel information

Hotel/Centre	Telephone	Board	Arrival	Departure
Generator London <u>MacNaughton House</u> Compton Place Off 33-37 Tavistock Place London, WC1H 9SD	020 7388 7666	Bed and Breakfast	21/01/2022	22/01/2022

CONTACT

Parents can look for daily updates on Facebook.

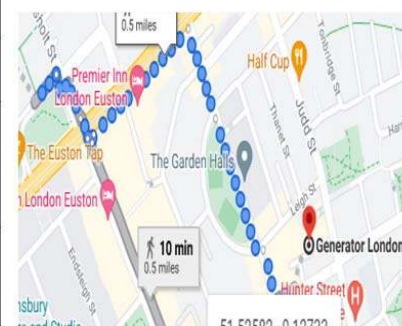
Please do not worry if you have not heard from your child, remember 'No news is good news'.

In emergency out of school hours, please call the school mobile: 07790581605 or 07936452448

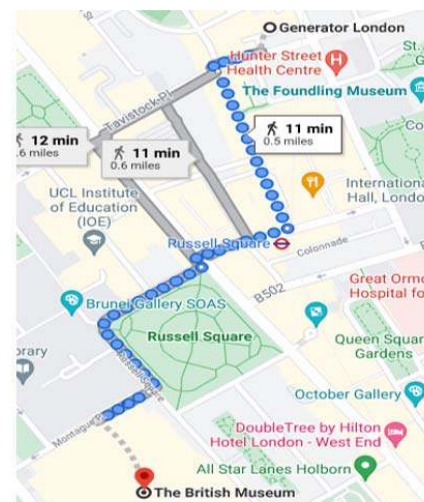


Itinerary Friday 21st January

08:00hrs	Group to arrive at Manchester <u>Picadilly</u> station 20 minutes prior to train departure.
08:35hrs	Depart Manchester Piccadilly Station
10:45hrs	Arrive at London Euston (local time)
	It is possible to walk from the station to the hostel where the group will be staying this evening. It should only take approximately 10-minutes on foot.
11:30hrs	Arrive at The Generator London to store luggage. As rooms will not be available to check-in until after 15:00hrs, please defer check-in until later this afternoon.
Lunch	Group to arrange their own lunch requirements – payable locally

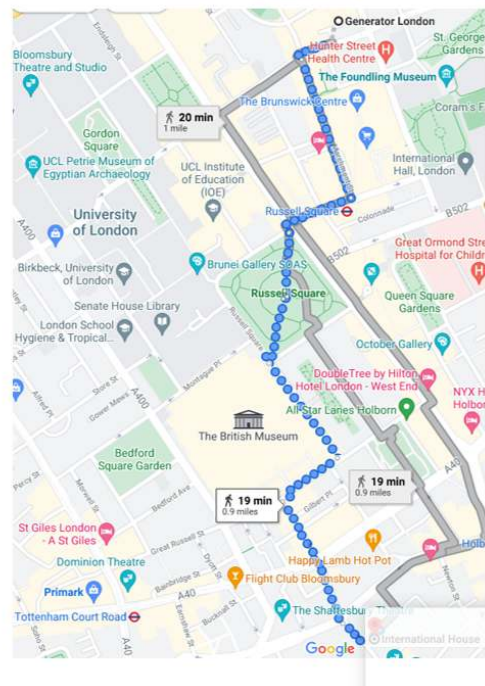


12.45 – 13.00	Arrive at British museum. It is possible to walk from the accommodation to the British Museum. It should only take approximately 15-minutes on foot.
15.30	Leave British Museum. Plans maybe changeable depending on weather and interest of students. Check in at accommodation
18.30	Tapas Meal in London



Itinerary
Saturday 22nd January

07:00-10:30hrs	Continental breakfast will be served at the hotel.
	Group to check out of their rooms after breakfast and liaise with the hostel staff regarding luggage storage for the day (a small supplement charge may apply).
	It is possible to walk from the accommodation to the British Museum. It should only take approximately 20-minutes on foot.



09:45hrs	Arrive at International House London for a full day of Spanish Language Learning
10:00hrs	Lessons commence and Flamenco lesson.
Lunch	Group to arrange their own lunch requirements – payable locally
16:00hrs	Visit to conclude.
	Group to arrive at local train station 20 minutes prior to train departure.
18:23hrs	Train departs from London Euston
20:48hrs	Arrival at Manchester Piccadilly
	Parents to collect from Manchester Piccadilly Train station

Health, Safety and Conduct

- Staff will carry collated information with students' medical details, photos, contact numbers and a list of emergency numbers.
- Students will carry a card showing location and contact details of the hotel and an emergency contact number for Miss Wharton
- A member of staff will always carry and a medical kit.
- **Students must wear a watch or have charged phone at all times.**



CODE OF CONDUCT

A risk assessment has been carried out for this visit and ongoing risk assessments will be made during the excursions. Whilst every precaution will be taken to ensure the health and safety of the students in our charge, it does require full cooperation on their part. As Parents/ Guardian, please reinforce the importance of following staff instructions without question. Failure to do so may result in difficult or dangerous situations. For the sake of everybody's safety and enjoyment, the code of conduct must be adhered to. *

- **No smoking or alcohol at any time.**
- **Instructions regarding safety and conduct must be followed exactly and without question. *Eg. Road safety etc.***
- **All meeting times strictly observed. (Students must wear a watch)**
- **Do not leave hotel without staff permission.**
- **Keep hotel bedrooms tidy and KEEP OUT of any other room.**
- **Open bedroom door to staff when requested and to staff only.**
- **Be present and punctual for breakfast and evening meals.**
- **Be polite and courteous to hotel staff and other guests.**
- **In resort area and during excursions, during short periods when not under full staff supervision, students must remain in groups of at least 3.**
- **Enter shops / cafes in small groups only unless with staff supervision.**

Medical



You have signed to confirm that we have noted your child's medical conditions, allergies and dietary requirements.

Miss Wharton will be in charge of any medications that need to be kept with staff. Please ensure that such medication is handed to Mrs Dennis/Mr Playle at school on the Friday morning. This must be in a clearly marked envelope or wallet, including your child's name and instructions regarding administration of the medication.

Paracetamol: If your child normally takes Paracetamol (or similar), then please provide them. Your child may carry up to 6 tablets upon their person. If you wish to provide more than this, then please pass them to Mr Scully in a marked envelope.

Asthma: It is paramount that students who suffer from asthma (including mild cases) carry an inhaler at all times. Please provide a second, labelled inhaler for Miss Wharton to keep. Please email Miss Wharton if you have any medical concerns.

Room allocation

Rooms have been allocated and students have chosen their room mates. Rooms are in groups of 10, 8 and 4.



Meals

The evening meal is paid for and Breakfast on Saturday.

Students must have some money to buy lunch each day. However, students may wish to buy further snacks and refreshments during excursions and they should budget for this

Spending Money

Students are responsible for their own spending money. The main meal and breakfast included as well as the visit to the British museum.

Students should budget themselves each day for snacks, drinks, souvenirs. (approx £10-15) a day should be sufficient)

Money should be carried in secure pockets, where it is not easily accessible, especially in busy areas.

Do not leave money or other valuables out in rooms.



Valuables.

We cannot accept responsibility for items lost or stolen on the trip. Please avoid bringing expensive jewellery, cameras etc. (disposable cameras are best)

Students may wish to bring MP3 players, iPods, etc for the journey. Please note that rooms DO NOT have individual safe boxes.

Please use your own discretion. If you decide to use the above items, use common sense with them and be discreet with them in busy areas.

Mobile Phones

Mobile phones will be permitted and are useful for emergency use.

Students will **NOT** be permitted to use their phones for social purposes whilst we are out on excursions and during meal times.

All mobile phones will be **switched off at night and collected by staff.**

Staff reserve the right to confiscate phones should there be any misuse.

Please enter your child's mobile phone number on the final form.

Electricals.

For health and safety, hair straighteners or curlers are **NOT** permitted.

Insurance.

Our travel company, NST, has arranged comprehensive travel insurance for the group.

Kit list.

Luggage should be packed in a sturdy case, holdall or rucksack. Students must be able to carry or drag their own luggage for a short distance to the hotel from the coach park. (Wheeled cases are great.) The hotel is on a pedestrianised street.

Luggage

Each person should bring a **SMALL** overnight bag – on wheels or to carry

Students need a **separate, smaller bag** in which they will have **everything** they need for the journey which will be carried as **hand luggage**.

For the journey

Comfortable clothing

Consider comfortable footwear- ideally trainers but please no smelly trainers!

Books/magazines/cards/travel games/ipod

Travel sickness pills, if needed. *(Please administer prior to journey as per instructions)*

Money- for lunch and other snacks

* staff cannot be responsible for loss/theft of valuable items such as laptops, video games/ electrical items

Suitcase: *(Make sure you are able to carry your own case.)*

Toiletries (Please pack sanitary items for girls) Nightwear

Underwear

Jeans/trousers (evening wear)

Ideally a waterproof or thick jacket.

Comfortable footwear. (trainers/ Phone chargers

Information required:

Please can you provide your contact details and your child's mobile number:

Parental contact number

Student contact number

I am happy for my child's photo to be shown on social media Yes / No* Delete as appropriate

Please contact me if you require any further information regarding the trip:

fwharton@salehighschool.org.uk