



Information for Candidates

Summer 2021 Results, Appeals and Certificates

Teacher Assessed Grades

Dear parent, carer & Y11 student

As you are aware, this summer the GCSE qualifications are based on teacher assessed grades (TAG')

Sale High School has determined grades in accordance with the JCQ guidance¹ and has submitted these grades to the relevant awarding organisation by the required deadline.

On results day, along with the GCSE results, we will also share the key assessments that were used to make decisions about the grades students were awarded.

To support your understanding, please refer to [Student guide to awarding: summer 2021](#)² which tells you how you will get your qualifications in summer 2021 and where you can get more information.

The following documents can also be found on our school website:

[Summer 2021 Guidance for students, parents and guardians](#)

[Sale High School Centre Exam Policy](#)

Results

On candidate statements of results (results slips) and certificates, grades will be reported in the same way as in previous years.

Results will be issued on results day in August as follows:

Date	Qualification type
12/08/2021	GCSE and other Level 1/2 qualifications

¹ <https://www.jcq.org.uk/summer-2021-arrangements/>

² <https://www.gov.uk/government/publications/student-guide-to-awarding-summer-2021>



Arrangements for results day

We are delighted to have the opportunity to welcome all Y11' to collect their GCSE results on the 12th August 2021. In order to achieve this, we are following social distancing guidelines.

We must therefore restrict access to the school site and request that students arrive unaccompanied.

Y11 students were sent an appointment time between 10am and 12pm which they must adhere to.

We request that students refrain from attending if they are displaying any Covid-19 symptoms on results day. If they cannot attend due to medical reasons they must contact school for further instructions.

In previous communication we asked that students contact the exams officer if they had to make alternative arrangements for results collection.

Should a student wish to nominate a person to collect their results on their behalf, the nominated person **must** bring a signed letter from the student along with their own ID at the allocated appointment time given to the student.

Concerns about your results

When you receive your results, if you think that a grade is incorrect, your first step should be to speak to a member of SLT or the school exams officer for advice. Mrs Chappell (Examinations officer) and members of SLT will be available on results day and the 13th August.

At Sale High School appeals team will be:

- Ms O'Grady (Headteacher)
- Mr Reeve (Assistant Headteacher)
- Mrs Rainey (Assistant Headteacher)
- Mr Williams (Assistant Headteacher)
- Mr Scully (Assistant Headteacher)
- Mrs Chappell (Examinations Officer)

All communication will be with the student via their school email address (Please ensure the student has access to this). Please do not contact individual teachers about the appeals process. All communication must be directed to 2021appeals@salehighschool.org.uk.

The appeals email will be monitored between 16th – 20th August for any questions you may have.

Further details of the arrangements for appeals are provided below.



Certificates

Certificates, when received from the awarding organisations, will be issued to you in November. More information regarding our annual certificate presentation will be shared with you nearer the time.

Appeals Arrangements

There are two stages to the appeals process:

- Stage 1 - centre review
- Stage 2 - appeal to the awarding organisation

Sale High School will support its students through the centre review and awarding organisation appeals process.

The information below describes the arrangements in place at Sale High School for conducting a centre review and (where applicable) submitting an appeal to the awarding organisation following a centre review.

Stage 1 – Centre review

- If a student does not consider they have been issued with the correct grade, they can submit a request to Sale High School to check if an administrative or procedural error has occurred
- Sale High School will point you in the direction of our Stage 1 – Centre appeal request
This can be found on our school website – Learning – Exams
- Students **must** complete this request digitally by the deadline of the **3rd of September**.
- **The outcome of the centre review may result in the student's grade remaining the same, being lowered or raised**
- On completion of the review Sale High School will complete section *B. Centre review outcome* of the form and share with the student as a record of the outcome, in sufficient time prior to the relevant appeal to awarding organisation deadline.
- If an administrative or procedural error is found, Sale High School will submit a request to the awarding organisation to correct the error and amend the grade without the need to submit an appeal to the awarding organisation



Stage 2 – Appeal to the awarding organisation

- An appeal to the awarding organisation will only be submitted if the first stage, centre review, has been completed and the outcome of the first stage has been issued to the student.
- The awarding organisation will not be able to consider an appeal that is based solely on differences of opinion - if the student wants to improve their grade they may want to consider entering for the autumn exam series
- If the student believes there is still an error following the centre review, or if the awarding organisation has made an administrative error, or the student considers that the grade awarded was an unreasonable exercise of academic judgement, the candidate can submit a request to Sale High School to proceed with an appeal to the awarding organisation on their behalf
- To proceed, the student must complete the Stage two – Appeal to awarding body, to awarding organisation found on our school website under Learning - Exams
Sale High School will then submit the appeal on the student’s behalf according to the requirements of the awarding organisation to which it is being submitted
- The awarding organisation will determine the grade at appeal and the outcome will be final
- **The outcome of the appeal may result in the grade remaining the same, being lowered or raised**
- There is no further opportunity to appeal the outcome to the awarding organisation
- The awarding organisation’s appeal outcome letter will be provided by post to the student by Sale High School, as soon as reasonably practical after the outcome letter from the awarding organisation is received in the centre.
- Should the student still remain concerned their grade was incorrect, they may be able to apply for a procedural review
- The appeal outcome letter will include the next appropriate steps, where applicable, to apply for a procedural review to the Exam Procedures Review Service (EPRS)



IMPORTANT NOTES

1. Please ensure that you read the JCQ information for parents, students and guardians before submitting an appeal. [Summer 2021 Guidance for students, parents and guardians](#)
2. Once a finding has been made you cannot withdraw your request for a centre review or appeal.
3. If your grade has been lowered, you **will not** be able to revert to the original grade you received on results day.

For more information please refer to the Department for Education's blog

<https://dfemedia.blog.gov.uk/2021/06/09/exam-appeals-what-can-i-do-if-i-think-my-grade-is-wrong-how-do-i-appeal-what-will-happen-if-i-appeal-your-questions-answered/>

4. Ultimately, if an appeal is unsuccessful and a student wants to improve their grade, they may want to consider entering for the autumn exam series.

Deadlines to submit a request

Non-priority appeal (Priority appeals are only open to A Level students starting university this autumn)

3 September 2021 - deadline for a student to request a Stage 1 - centre review

17 September 2021– deadline for a student to request a Stage 2 – appeal to awarding organisation

We are looking forward to seeing you all on results day,

Yours faithfully

A handwritten signature in black ink that reads "Jayne O'Grady".

Jayne O'Grady

Headteacher

Sale High School