

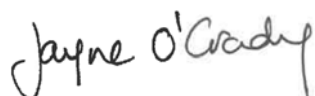
## Medication Storage

In accordance with DFE guidelines, as of January 2016 student's medication will now be stored in locked cabinets in student services and will be accessible during break and lunch times where possible.

As well as reducing disruption during lesson time we are able to cover student services with two members of staff during these periods which will enable us to monitor and record the medication student's take at school.

We also ask parents and carers to ensure that all medication is handed into reception with written consent. The relevant form can be obtained from reception or by printing page 2 of this document. Students are not permitted to carry any medication on their person at any time.

Yours sincerely

A handwritten signature in black ink that reads "Jayne O'Grady". The signature is written in a cursive style with a large initial 'J' and a distinct 'O'.

J O'Grady  
Headteacher

**PUPIL MEDICATION**

<b>Date:</b>	<b>Pupil's Name:</b>	<b>Form:</b>
<b>Medication and Dosage:</b>		<b>Storage/Expiry date:</b>
<b>Parents Signature:</b>		<b>Contact Details:</b>