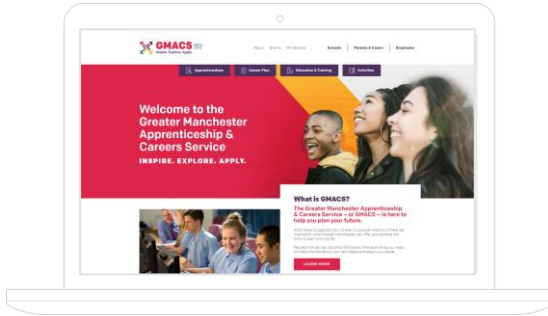




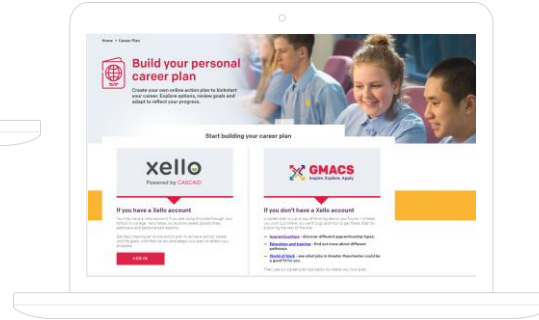
How to log in to your career plan

# Introducing the GMACS career planning tool, Xello



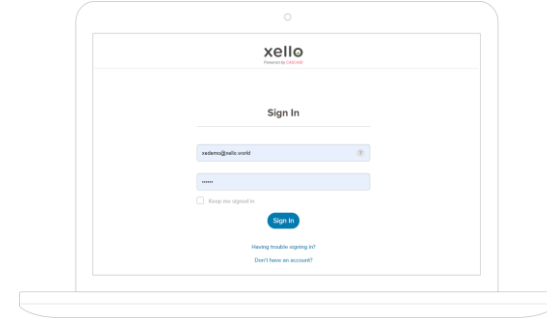
GMACS  
Using Chrome, visit  
gmacs.co.uk

Click on  Career Plan



Xello - Career Planning tool  
To access your career  
planning tool click on


LOG IN



Log in  
Username:  
First name initial, then  
surname starting with initial  
eg Harry Potter = HPotter  
Password: same as  
username  
Change your password to  
your school or other  
memorable password

# What can I do in Xello?

- Personalise your Account
- Matchmaker
- Learning Style
- Experiences
- Lessons
- Assignments
- Storyboard
- Explore options
- Create Goals and Plans



**Checklist:**

- Explore and save careers of interest
- Explore and save at least one course or apprenticeship and one college or university of interest
- Create a sample plan

**Next Steps** | Now that you've explored your options and made your future plans, feel free to explore some more and head back to your dashboard to try out a couple lessons under **Lessons to Complete**.

1

## Personalise the about me section

Select About Me in the top menu.

Click the camera icon in the bottom right corner of the default avatar.

Follow the instructions to choose a picture from your computer.

2

## Complete the assessments and build self knowledge

There are three phases to Matchmaker. With each completed phase, your career matches and clusters will be further refined based on your answers. Once you complete even the first phase, you'll get a strength of match rating for every career in Xello

3

## Start to build your profile

Explore and save careers of interest. Explore and save at least one course or apprenticeship and one college or university of interest. Create a sample plan